STAFFORDSHIRE UNIVERSITY ACADEMIES TRUST

EDUCATION COMMITTEE TERMS OF REFERENCE

Meetings of all Committees will take place a minimum of once per term. For any meeting to be quorate a minimum of 3 Directors eligible to vote must be present

Powers

- The Education Committee is empowered to act and make decisions on behalf of the Trust Board in relation to responsibilities determined by the Trust Board.
- On all other specified responsibilities the Committee shall submit proposals and recommendations to the Trust Board for its consideration and determination.
- The Committee can co-opt to it such members, as it deems appropriate. Co-opted members will not have any voting rights.
- The Committee will work in partnership with the Chief Executive Officer (CEO), the Director of Learning and School Improvement (DLSI) and Local Academy Councils (LACs) and receive such support and guidance as is necessary in carrying out its duties.

Responsibilities

- To submit annually, to the Trust Board, a programme of meetings and other activities by which it is planned to address its allocated responsibilities.
- To operate at all times within its allocated budget.
- To formulate, on behalf the Trust Board, all curriculum, assessment and pupil welfare policies required by legislation.
- To work closely with the CEO, DLSI and LACs and academies' leadership teams and other staff in all of its work.
- To carry out reviews of all such documents in order that they remain appropriate and effective and that the Trust Board meets all its legislative requirements with regard to curriculum, standards and pupil welfare issues.
- To submit such other non-statutory curriculum, assessment and pupil welfare proposals, recommendations, policies and reports which it deems appropriate to the Trust Board for consideration and determination.
- To monitor and evaluate the academies' curriculum, standards and welfare provision.
- To ensure equality of opportunity for all pupils within the academies' curriculum, standards and welfare provision.
- To consider and report to the Trust Board on any curriculum, standards and welfare statements prepared by the academies or the CEO / DLSI.
- To prepare annually a submission to the Audit Committee for funding levels and priorities to be applied to the curriculum, standards and welfare provision.
- Monitoring and evaluating the academies' SEN, Pupil Premium and inclusion provision.
- Monitoring and evaluating the standards of pupil progress throughout the MAT's academies.
- To consider all aspects of the academies' practice pertaining to pupil behaviour and safety.
- To oversee the development of the use of pupil voice as part of planning processes and self-review.
- To oversee all aspects of pupil behaviour systems.

- To be responsible for monitoring the attendance of all pupils, particularly that of vulnerable groups and persistent absentees.
- To have oversight of all aspects of SEN work.
- To take overall responsibility for pupils' spiritual, moral, social and cultural development
- To be responsible for compliance with Disability and Equality legislation.
- To ensure that the academies promote community cohesion and fundamental British Values.
- Overseeing the cycles of data collection in each of the academies.
- Monitoring and evaluating the progress of Pupil Premium pupils.
- Monitoring and evaluating the standards of pupil progress throughout the MAT's academies.

Committee Chair

The Chair will be appointed by the Committee and will be responsible for ensuring that:

- He/She provides effective leadership to the Committee across the full range of its responsibilities.
- All meetings are called and conducted under the same rules applying to the full Board of Directors.
- Agendas and minutes are drawn up for all meetings and are subsequently submitted together with all committee papers to the earliest possible full Board of Directors meeting.
- The Committee discharges all the responsibilities set out in its remit.
- The Committee will work in partnership with the Chief Executive Officer (CEO), the Director of Learning and School Improvement and Local Academy Councils (LACs) and receive such support and guidance as is necessary in carrying out its duties.