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Risk Assessment and Management Plan
For Use in Schools/colleges and other Education Providers

This form has been devised to assist you and colleagues from other agencies in gaining an understanding about the risk of sexually harmful behaviour (SHB) occurring in School/college and to guide you in the preparation of a risk management plan. The requirement to use this form will usually be linked to a disclosure that a young person who attends your School/college has been involved in SHB. Children and young people who display SHB need careful support and supervision. School/colleges have a vital role to play in assisting with this. Wherever possible it is important to maintain the young person's education provision. Access to learning greatly enhances the process of risk management and reduction. There are also situations where continuing to attend School/college is not appropriate. This tool has been devised to help you make an informed assessment and consider how best to manage risk.

Concerns about SHB frequently involve making decisions about sharing sensitive information. It is important to preserve confidentiality balanced with the need to ensure children and young people are protected from the damaging effects of SHB. These matters are clearly linked to the management of child protection issues and therefore the responsible and sensitive sharing of information is a vital part of the risk management process.

It is essential that the form is completed with assistance from the Education Safeguarding Officer and/or an NSPCC SHB practitioner/Social Worker/Youth Offending worker who is involved with the young person.

In order to promote a dialogue and shared understanding of the issues it is important that this document involves the young person and their parents/carers.

Once completed, this document is to be stored in the child's confidential file held with the relevant family members and agencies only.

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Young Person

Name:

Date of birth:

Date of Meeting:

Education facility:

Location of meeting:

Who attended :-

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Apologies:-

1) What are the Issues?

You have become aware that a young person in your School/college has allegedly been involved in SHB. You need to have a description of the behaviour not just the charge. This needs to include the age of the person harmed by the SHB, and the nature of their relationship to the young person and the environment in which the incident took place

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2) Knowledge of the Young Person

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3) Who was harmed by the behaviour?

Are they attending your school/college?

4) Risk Management Plan

Think about how to make the perceived risk more manageable and complete the following Risk Management Plan

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RISK MANAGEMENT PLAN

Needs	Supportive factors	Actions
Based on the available information who may be at risk?	Who can the young person go to for support? e.g. who does the young person have a good relationship with? Are there extra members of staff available?	Action required to reduce the risks
Children Staff Young Person Others (please specify)		
Where is the young person more likely to be at risk of displaying inappropriate behaviour? e.g. Lunchtime and other break times, home time, during P.E. (swimming), using the toilet, using the computers?	Where are they safe? e.g. classroom during lessons, inclusion unit	Actions required to reduce the risks

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Needs	Supportive factors	Actions
	Classroom work and behaviour is not usually an issue	

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Needs	Supportive factors	Actions

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Needs	Supportive factors	Actions
Who in school/college needs to know and why? e.g. work experience provider, teaching staff?	What do they need to know? E.g. how much information, confidentiality issues – words used.	How will they help the young person manage their behaviour?

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Needs	Supportive factors	Actions
Which agencies are currently working with the young person and or their family? List names and contact numbers.	What is their ongoing role with the young person and/or their family?	What other services are required and how will they be accessed
Young person: Is there anything in this plan that you disagree with?	Do you think this plan is fair and reasonable?	What can you do to keep yourself and other safe?

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Needs	Supportive factors	Actions
Parents/Carers: Is there anything in this plan that you disagree with?	Do you think this plan is fair and reasonable?	What can you do to support the situation?
How will you know if this plan is <u>not</u> working?	How will we know that this plan <u>is</u> working?	What should we do if further concerns arise?

Review required:

Review date:

Plan agreed on date:

Location:

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Needs	Supportive factors	Actions
Signed:.....	Signed:.....	
Signed:.....	Signed:.....	
Signed:.....	Signed:.....	