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Risk Assessment and Management Plan
For Use in Schools/colleges and other Education Providers

This form has been devised to assist you and colleagues in gaining an understanding about the risk of certain behaviours of children and young people which occur in educational settings and to guide you in the preparation of a risk management plan.

The requirement to use this form will usually be linked to a disclosure that a young person has been displayed or been involved in particularly concerning behaviours. Children and young people who display concerning behaviours need careful support and supervision. School/colleges have a vital role to play in assisting with this. Wherever possible it is important to maintain the young person's education provision. Access to learning greatly enhances the process of risk management and reduction. There are also situations where continuing to attend School/college is not appropriate. This tool has been devised to help you make an informed assessment and consider how best to manage risk.

Concerns about self-harm, suicidal thoughts, harmful sexual behaviour and other safeguarding risks and harmful behaviours, frequently involve making decisions about sharing sensitive information. It is important to preserve confidentiality balanced with the need to ensure children and young people are protected. These matters are clearly linked to the management of child protection issues and therefore the responsible and sensitive sharing of information is a vital part of the risk management process.

It is essential that the form is completed with the knowledge and input from all professionals who are involved with the child or young person.

In order to promote a dialogue and shared understanding of the issues it is important that this document involves the child or young person and their parents/carers.

Once completed, this document is to be stored in the child's confidential file held with the relevant family members and agencies only.

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Young Person

Full name:

Date of birth:

Date of Meeting:

Education facility:

Location of meeting:

List of attendees:

Apologies: -

(Ensure those who could not attend are aware of the risk assessment details)

1) What are the child's/young person's presenting issues?

(You have become aware that a young person in your education settings is involved in behaviours which cause risk. You need to describe in detail what that behaviour looks like. If this risk is regarding Harmful Sexual Behaviour (HSB) this information needs to include the age of the person harmed by the HSB as well as the nature of their relationship to the young person and the environment in which the incident took place)

2) What do you already know about the child/young person?

(family history, previous safeguarding or other information relevant to the assessment)

3) Who has been harmed by this child's behaviour?

(this would be particularly pertinent in violence or HSB but bear in mind that if this form is being completed for self-harm or suicidal thoughts/ideations and other children/young people who are aware or witness behaviours, may be affected and require additional support. Also add in here any knowledge of any previous self-harm or suicidal thoughts/ideations/attempts)

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4) Risk management plan

(Consider risk and how to make the risk or perceived risk more manageable. Consider protective factors and positives. Break down risk into smaller sections as this will ensure that risk does not feel overwhelming)

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RISK MANAGEMENT PLAN

| Needs | Supportive factors | Actions |
|---|--|---|
| Based on the available information who may be at risk? | Who can the young person go to for support? e.g. who does the young person have a good relationship with? Are there extra members of staff available? | Action required to reduce the risks |
| Children Staff Young Person Others (please specify) | | |
| Where is the young person more likely to be at risk of displaying inappropriate behaviour? e.g. Lunchtime and other break times, home time, during P.E. (swimming), using the toilet, using the computers? | Where are they safe? e.g. classroom during lessons, inclusion unit | Actions required to reduce the risks |
| | | |

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| Needs | Supportive factors | Actions |
|--------------|---------------------------|----------------|
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| Needs | Supportive factors | Actions |
|--|---|--|
| Who in school/college needs to know and why? e.g. work experience provider, teaching staff? | What do they need to know? E.g. how much information, confidentiality issues – words used. | How will they help the young person manage their behaviour? |
| | | |

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| Needs | Supportive factors | Actions |
|--|--|---|
| | | |
| Which agencies are currently working with the young person and or their family? List names and contact numbers. | What is their ongoing role with the young person and/or their family? | What other services are required and how will they be accessed |
| | | |
| Young person: Is there anything in this plan that you disagree with? | Do you think this plan is fair and reasonable? | What can you do to keep yourself and other safe? |
| | | |

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| Needs | Supportive factors | Actions |
|---|---|---|
| Parents/Carers: Is there anything in this plan that you disagree with? | Do you think this plan is fair and reasonable? | What can you do to support the situation? |
| | | |
| How will you know if this plan is <u>not</u> working? | How will we know that this plan <u>is</u> working? | What should we do if further concerns arise? |
| | | |

Review required:

Review date:

Location:

Plan agreed on date:

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| Needs | Supportive factors | Actions |
|--------------|---------------------------|----------------|
|--------------|---------------------------|----------------|

Signed:.....

Signed:.....

Signed:.....

Signed:.....

Signed:.....

Signed:.....